

SOUTHWEST GEORGIA REGIONAL AIRPORT
ALBANY DOUGHERTY COUNTY AVIATION COMMISSION

April 18, 2024
ZOOM VIDEO CONFERENCE

TRANSPORTATION DIRECTOR: DAVID HAMILTON, present

CHAIRMAN: FRANK MIDDLETON, Present

VICE CHAIRMAN: KEN HODGES, Present

COMMISSIONERS PRESENT: DONTRAVIOUS SIMMONS, DOUG FAIRCLOTH, PAMELA GREEN JACKSON, BOB LANGSTAFF

COMMISSIONERS ABSENT: SANFORD HILLSMAN

THIS MEETING WAS CALLED TO ORDER AT 5:02 P.M.

- **AGENDA** – Approved
- **MINUTES-** Chairman Middleton asked for a motion of approval on minutes from April 2024 meeting. Minutes will stand as distributed.
- **Frank Middleton-** Chairman Middleton asked meeting attendees if there was anything to add or questions regarding the reports that were sent out via email prior to the meeting. Frank Middleton had a question regarding the revenue report, specifically regarding Avis and Budget. It was determined the revenue was forecasted low due to decrease in flights.
- **Debbie Davis-** Debbie Davis spoke regarding the TSA LEO reimbursement program, the airport has been receiving funds as compensation for the time our safety officers are at the TSA screening area, this program will end. Roberto Pagan stated that TSA is currently working on a replacement program / grant. Debbie Davis also spoke regarding the airport advertising program and stated everything is going well and is set to start July 1st.
- **Kyle Jackson-** Kyle Jackson provided Delta Airline updates, one being our airport has the second highest load factor within the Delta connection region during January and March, which is about 68% on average. Kyle Jackson and his team has worked hard to focus on the overall passenger experience. Delta will be making equipment upgrades soon to make our experience consistent with larger airports. Bob Langstaff expressed concern about having an earlier evening flight, Kyle stated Delta plans to address this need.
- **Chris Lowery-** Chris Lowery provided updates on the GA terminal and the cargo ramp expansion project, the GA project is in the punch list stages for the contractor. As far as the cargo ramp expansion is concerned, this project is being advertised for bid with the pre bid meeting next Thursday and then the bids meeting for that project will be held, May 16th.
- **Roberto Pagan-** Roberto Pagan spoke regarding his new software implementation, Virtower. This software will monitor incoming and outgoing flights for tracking purposes. Debbie Davis spoke regarding our parking lot upgrade; we will continue to use our existing infrastructure with Parking Box, just upgrading. The meeting was adjourned at 5:48 P.M.

Respectfully Submitted, David Hamilton, Transportation Director

